

**VOLUNTEER COACH / PARA-PROFESSIONAL ATHLETIC AIDE
JOB DESCRIPTION**

QUALIFICATIONS: High School diploma or equivalent, current sports first aid , CPR and Concussion certification, complete NJ fingerprint requirement, demonstrates ability to work successfully with children, good oral and written communication skills, knowledge of the sport coached. Must be out of high school at least one year.

REPORTS TO: Head Athletic Coach and Supervisor of Athletics.

PRIMARY FUNCTION: Assists the Head Athletic Coach of the interscholastic sport to which assigned.

SPECIFIC RESPONSIBILITIES:

1. Assists individual participants in the skills necessary for the success in the sport involved through direction provided by the coaching staff.
2. Works under the supervision of the coaching staff to promote good sportsmanship and enforces all rules and regulations.
3. Assists the coaching staff in the area of equipment management.
4. Assists the coaching staff in the planning and execution of practices and competitions in the assigned sport.
5. Supports the coaching staff by monitoring the safety conditions of the facility or area in which the assigned sport is conducted at all times students is present.
6. Assists the coaching staff with the responsibility for all team equipment during practice, contests, and assists in the distribution and collection of athletic gear.
7. Upholds and enforces school rules, administrative regulations, Board policy and all NJSIAA rules and regulations governing sport under the direction of the coaching staff.
8. Performs other duties, which may be within the scope of his/her volunteering capacity.

TERMS OF EMPLOYMENT: One sport season.

EVALUATION: Performance of this job will be evaluated annually in accordance with the state law and provisions of the Board's policy on evaluation of volunteer para-professional aide.

Sport _____ Season _____

Name (please print) _____

Signature of Volunteer Coach _____ Date _____

Signature of Head Coach _____ Date _____

Signature of Athletic Director _____ Date _____